

Mode Reference Card (1/2)

(for version 6.33f)

Getting Started

```
list 'auto-mode-alist '("\.org$" . org-mode))
-key global-map "\C-cl" 'org-store-link)1
-key global-map "\C-ca" 'org-agenda)1
```

the on-line documentation try M-x org-info

Visibility Cycling

current subtree between states	TAB
entire buffer between states	S-TAB
property-dependent startup visibility	C-u C-u TAB
whole file, including drawers	C-u C-u C-u TAB
context around point	C-c C-r

Navigation

previous heading	C-c C-n/p
previous heading, same level	C-c C-f/b
up to higher level heading	C-c C-u
jump to another place in document	C-c C-j
up/down next plain list item	S-UP/DOWN ³

Structure Editing

new heading/item at current level	M-RET
new heading after subtree	C-RET
new TODO entry/checkbox item	M-S-RET
TODO entry/ckbx after subtree	C-S-RET
(ad)line into item, cycle item type	C-c -
line into headline	C-c *
promote/demote heading	M-LEFT/RIGHT
promote/demote current subtree	M-S-LEFT/RIGHT
promote/demote subtree/list item up/down	M-S-UP/DOWN
promote/demote region/plain-list	C-c ^
promote/demote subtree	C-c C-x c
promote/demote subtree	C-c C-w
promote/demote subtree	C-c C-x C-w/M-w
promote/demote subtree	C-c C-x C-y or C-y
promote/demote subtree / widen	C-x n s/w

Archiving

archive subtree using the default command	C-c C-x C-a
archive subtree to archive file	C-c C-x C-s
archive subtree with ARCHIVE tag / to ARCHIVE sibling	C-c C-x a/A
archive subtree / unarchive subtree	C-TAB

Filtering and Sparse Trees

construct a sparse tree by various criteria
view TODO's in sparse tree
global TODO list in agenda mode
time sorted view of current org file

C-c /
C-c C-v
C-c a t¹
C-c a L

Tables

Creating a table

just start typing, e.g. |Name|Phone|Age RET | - TAB
convert region to table C-c |
... separator at least 3 spaces C-3 C-c |

Commands available inside tables

The following commands work when the cursor is *inside a table*.
Outside of tables, the same keys may have other functionality.

Re-aligning and field motion

re-align the table without moving the cursor	C-c C-c
re-align the table, move to next field	TAB
move to previous field	S-TAB
re-align the table, move to next row	RET
move to beginning/end of field	M-a/e

Row and column editing

move the current column left	M-LEFT/RIGHT
kill the current column	M-S-LEFT
insert new column to left of cursor position	M-S-RIGHT
move the current row up/down	M-UP/DOWN
kill the current row or horizontal line	M-S-UP
insert new row above the current row	M-S-DOWN
insert hline below (C-u : above) current row	C-c -
insert hline and move to line below it	C-c RET
sort lines in region	C-c ^

Regions

cut rectangular region	C-c C-x C-w
copy rectangular region	C-c C-x M-w
paste rectangular region	C-c C-x C-y
fill paragraph across selected cells	C-c C-q

Miscellaneous

to limit column width to N characters, use	... <N> ...
edit the current field in a separate window	C-c `
make current field fully visible	C-u TAB
export as tab-separated file	M-x org-table-export
import tab-separated file	M-x org-table-import
sum numbers in current column/rectangle	C-c +

Tables created with the table.el package

insert a new table.el table	C-c ~
recognize existing table.el table	C-c C-c
convert table (Org-mode ↔ table.el)	C-c ~

Spreadsheet

Formulas typed in field are executed by TAB, RET and C-c C-c.
= introduces a column formula, := a field formula.

Example: Add Col1 and Col2	= \$1+\$2
... with printf format specification	= \$1+\$2;%.2f
... with constants from constants.el	= \$1/\$c/\$cm
sum from 2nd to 3rd hline	:= vsum(@II..@III)
apply current column formula	=
set and eval column formula	C-c =
set and eval field formula	C-u C-c =
re-apply all stored equations to current line	C-c *
re-apply all stored equations to entire table	C-u C-c *
iterate table to stability	C-u C-u C-c *
rotate calculation mark through # * ! ^ _ \$	C-#
show line, column, formula reference	C-c ?
toggle grid / debugger	C-c }/{

formulas in separate buffer	C-c ' (for version 6.33f)
install new formulas	C-c C-c
call, and apply new formulas	C-u C-c C-c
	C-c C-q
reference style	C-c C-r
print Lisp formula	TAB
hide Lisp symbol	M-TAB
reference point	S-cursor
line for column references	M-up/down
the window showing the table	M-S-up/down
table coordinate grid	C-c }
store link to the current location	C-c l ¹
link (TAB completes stored links)	C-c C-l
the link with file name completion	C-u C-c C-l
to hidden part of) link at point	C-c C-l
links in emacs	C-c C-o
open in emacs/other window	C-u C-c C-o
click at point	mouse-1/2
open in emacs/other window	mouse-3
position in mark ring	C-c %
click to last followed link(s)	C-c &
click link	C-c C-x C-n
previous link	C-c C-x C-p
the snippet of file at point	C-c ' (for version 6.33f)
Global Links	
target>>	target
target>>>	radio target ²
text]]	find headline
text]]	find target or text in buffer
text][description]]	optional link text
Global Links	
ome/dominik/img/mars.jpg	file, absolute
pers/last.pdf	file, relative
jects.org::*that text	find headline
jects.org::find me	find trgt/string
www.astro.uva.nl/~dominik	on the web
udent@galaxy.net	Email address
up.emacs	Usenet group
chard Stallman	BBDB person
up	GNUS group
up#id	GNUS message
ne rmail:folder	Mail folder
ne rmail:folder#id	Mail message
acs:Regexp	Info file:node
s *.org	shell command
alendar)	elisp form
ual link][description]]	optional link text
Completion	
completion completes TODO keywords at headline	
X macros after “\”, option keywords after “#-”, TAGS	
, and dictionary words elsewhere.	
word at point	M-TAB

Org-Mode Reference Card (2/2)

(for version 6.33f)

TODO Items and Checkboxes

rotate the state of the current item	C-c C-t
select next/previous state	S-LEFT/RIGHT
select next/previous set	C-S-LEFT/RIGHT
toggle ORDERED property	C-c C-x o
view TODO items in a sparse tree	C-c C-v
view 3rd TODO keyword's sparse tree	C-3 C-c C-v
set the priority of the current item	C-c , [ABC]
remove priority cookie from current item	C-c , SPC
raise/lower priority of current item	S-UP/DOWN ³
insert new checkbox item in plain list	M-S-RET
toggle checkbox(es) in region/entry/at point	C-c C-x C-b
toggle checkbox at point	C-c C-c
update checkbox statistics (C-u : whole file)	C-c #

Tags

set tags for current heading	C-c C-q
realign tags in all headings	C-u C-c C-q
create sparse tree with matching tags	C-c \
globally (agenda) match tags at cursor	C-c C-o

Properties and Column View

set property/effort	C-c C-x p/e
special commands in property lines	C-c C-c
next/previous allowed value	S-left/right
turn on column view	C-c C-x C-c
capture columns view in dynamic block	C-c C-x i
quit column view	q
show full value	v
edit value	e
next/previous allowed value	n/p or S-left/right
edit allowed values list	a
make column wider/narrower	> / <
move column left/right	M-left/right
add new column	M-S-right
Delete current column	M-S-left

Timestamps

prompt for date and insert timestamp	C-c .
like C-c . but insert date and time format	C-u C-c .
like C-c . but make stamp inactive	C-c !
insert DEADLINE timestamp	C-c C-d
insert SCHEDULED timestamp	C-c C-s
create sparse tree with all deadlines due	C-c / d
the time between 2 dates in a time range	C-c C-y
change timestamp at cursor by ±1 day	S-RIGHT/LEFT ³
change year/month/day at cursor by ±1	S-UP/DOWN ³
access the calendar for the current date	C-c >
insert timestamp matching date in calendar	C-c <
access agenda for current date	C-c C-o
select date while prompted	mouse-1/RET
toggle custom format display for dates/times	C-c C-x C-t

Clocking time

start clock on current item	C-c C-x C-i
stop/cancel clock on current item	C-c C-x C-o/x
display total subtree times	C-c C-x C-d
remove displayed times	C-c C-c
insert/update table with clock report	C-c C-x C-r

Agenda Views

add/move current file to front of agenda	C-c [
remove current file from your agenda	C-c]
cycle through agenda file list	C-'
set/remove restriction lock	C-c C-x </>
compile agenda for the current week	C-c a a ¹
compile global TODO list	C-c a t ¹
compile TODO list for specific keyword	C-c a T ¹
match tags, TODO kwds, properties	C-c a m ¹
match only in TODO entries	C-c a M ¹
find stuck projects	C-c a # ¹
show timeline of current org file	C-c a L ¹
configure custom commands	C-c a C ¹
agenda for date at cursor	C-c C-o

Commands available in an agenda buffer

View Org file

show original location of item	SPC/mouse-3
show and recenter window	L
goto original location in other window	TAB/mouse-2
goto original location, delete other windows	RET
show subtree in indirect buffer, ded. frame	C-c C-x b
toggle follow-mode	F

Change display

delete other windows	o
view mode dispatcher	v
switch to day/week/month/year view	d w vm vy
toggle diary entries / time grid / habits	D / G / K
toggle entry text / clock report	E / R
toggle display of logbook entries	l / v l/L
toggle inclusion of archived trees/files	v a/A
refresh agenda buffer with any changes	r / g
filter with respect to a tag	/
save all org-mode buffers	s
display next/previous day,week,...	f / b
goto today / some date (prompt)	. / j

Remote editing

digit argument	0-9
change state of current TODO item	t
kill item and source	C-k
archive default	\$ / a
refile the subtree	C-c C-w
set/show tags of current headline	: / T
set effort property (prefix=nth)	e
set / compute priority of current item	, / P
raise/lower priority of current item	S-UP/DOWN ³
run an attachment command	C-c C-a
schedule/set deadline for this item	C-c C-s/d
change timestamp to one day earlier/later	S-LEFT/RIGHT ³
change timestamp to today	>
insert new entry into diary	i

p/cancel the clock on current item I / O / X
running clock entry J
unmark / execute bulk action m / u / B

ne or offer all links in current entry C-c C-o

ar commands

nda cursor date in calendar c
agenda for calendar cursor date c
ases of the moon M
rise/sunset times S
idays H
date to other calendars C

d Exit

nda, remove agenda buffer q
nda, remove all agenda buffers x

X and cdlatex-mode

LaTeX fragment C-c C-x C-l
abbreviation (cdlatex-mode) TAB
odify math symbol (cdlatex-mode) ‘ / ’
ation using RefTeX C-c C-x [

orting and Publishing

g creates files with extensions *.txt* and *.html* in the
directory. Publishing puts the resulting file into some
ace.

ublish dispatcher C-c C-e
isible part only C-c C-e v
nplate of export options C-c C-e t
ced width for entry or region C-c :

ents: Text not being exported

ore the first headline is not considered part of the doc-
nd is therefore never exported. Lines starting with #
ments and are not exported. Subtrees whose header
th COMMENT are never exported.

OMMENT keyword on entry C-c ;

mic Blocks

ynamic block at point C-c C-x C-u
ll dynamic blocks C-u C-c C-x C-u

S

s only a suggestion for a binding of this command.
our own key as shown under INSTALLATION.

changing a **#*KEYWORD** or <<<target>>> line, press C-c
the cursor still in the line to update.

ding affected by **org-support-shift-select** and **org-**
-disputed-keys.

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