SALES PLANNING AND FORECASTING

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EXECUTIVE SUMMARY

This application brief demonstrates a Web-based process for managing sales forecasts using IBM Cognos 8 Planning. Creating an accurate and reliable revenue projection through the sales planning and forecasting process is critical for an organization. The *Blueprint* enables organizations to manage revenues, archive historical data and previous projections for reference and analysis, and integrate the sales planning process into supply chain forecasts (where applicable), headcount projections, sales compensation planning, and integrated financials. The *Blueprint* provides five revenue forecasting methods—*Transaction, Opportunity, Subscription, Usage,* and *Services*—to address a range of sales models that might be found across a variety of industries. The sales planning and forecasting process is supported by marketing strategies including campaign planning, price modeling, and analysis. The models and processes described in this document are generic for sales planning and forecasting in the United States, but can be configured to support alternative model requirements in any country.

OVERVIEW

The *IBM Cognos Sales Planning and Forecasting Blueprint* enables an organization to concentrate sales efforts on the most profitable customers and products through the *Transaction, Opportunity*, and *Subscription* forecasting methods. The *Blueprint* also enables an organization to analyze and manage the most effective products or plans through the *Usage* forecasting method. Finally, the *Blueprint* enables Services revenue calculations to perform *Services* revenue calculations by consultant and by customer. The *IBM Cognos Sales Planning and Forecasting Blueprint* supports an effective, intuitive, and integrated sales planning process and resolves the challenges of limited visibility into marketing programs, difficulty in managing potential shortfalls in sales, and difficulty coordinating sales forecasts with supply-chain processes to ensure corporation-wide collaboration. Finally, the **IBM Cognos** *Sales Planning and Forecasting Blueprint* provides the structure for sales staff to ensure that their plans are in line with corporate targets.

BLUEPRINT OBJECTIVES

The *IBM Cognos Sales Planning and Forecasting Blueprint* achieves a number of planning objectives:

- Supports five different revenue forecasting models - *Transaction*, *Opportunity*, *Subscription*, *Usage* and *Services* - using IBM Cognos 8 Planning.
- Uses historical data to generate sales forecasts baselines.
- Produces immediate profitability information by customer and by product.
- Provides a more reliable picture of customer demand to supply-chain processes (where applicable).
- Validates sales plans against corporate targets.
- Supports sales compensation planning.
- Supports integrated financials.

COGNOS PLANNING KEY BENEFITS

- Flexible and powerful model development using Cognos Analyst to support any business planning model or customized *IBM Cognos Sales Planning and Forecasting Blueprint*.
- Web-based deployment of models for process workflow, data collection, and consolidation.
  - Real-time workflow.
  - Real-time consolidation.
  - Real-time calculations in the browser for immediate results.
  - Industry leading *what-if* features for the most accurate plans, budgets and forecasts.
- Scalable architecture with proven deployments to thousands of users.
- Easily linked financial and operational plans to ensure collaboration between all areas of the corporation.
- Ensured plan accuracy using form-based planning with selection boxes to drive application logic and calculations.

REPRESENTATIVE WORKFLOW

The *IBM Cognos Sales Planning and Forecasting Blueprint* is designed to be used by sales organizations – including sales representatives closest to the customer – and sales management.. Individuals in the marketing and operations organizations would use the Blueprint for review and alignment purposes.

The following sections of this application brief describe the basic workflows in which a sales representative might participate during the sales planning and forecasting process for each of the five models defined by the *Blueprint*.

TRANSACTION METHOD

The *Transaction* method enables a sales representative to forecast sales by product and by customer account. A manufacturer that sells a broad line of finished products to distributors and retailers typically determines sales projections in this manner, as does a distributor that sells to retailers. In these examples, an individual sales representative manages a limited number of customer accounts. In the workflow below, a distributor of sporting goods needs to forecast to a large retailer, Customer 1, in the month of August.

The first tab in the *IBM Cognos Sales Planning and Forecasting Blueprint*, **TRANSACTION – *Information***, contains information uploaded from a customer management system. This tab is read-only, and there are no selections to be made, as it is solely for information purposes. A sales representative would use this information to review the latest payment activity by customer, which will have an impact on future allowable discounts.

The tab called **TRANSACTION – Assumptions** is used to manage assumptions for the Transaction sales forecast. Gray cells are non-editable and are pre-loaded. The non-editable cells include information such as *List Price* and *Cost per Unit*, as well as historical *Discount Percent* information. White cells are editable, and the pre-loaded data can be modified. All of the assumption information is organized by specific customer accounts.

Child 1 | Customer 1 | List Price | Current Forecast

	Jan	Feb	Mar	List Price					Oct	Nov	Dec
				Cost per Unit							
FISHING				Discount Percent Input							
10000 Fishing Rod (Penn)	125	125	125	Forecast Baseline				125	125	125	125
20000 Fishing Rod (Penn) - AVAILABLE IN NOVEMBER	0	0	0					0	0	150	150
10100 Fishing Rod (Shimano)	125	125	125	125	125	125	125	125	125	125	125	125
10200 Fishing Rod (Daiwa)	125	125	125	125	125	125	125	125	125	125	125	125
10300 Fishing Rod (Zebco)	125	125	125	125	125	125	125	125	125	125	125	125
HIKING											
12000 Rucksack (M) (XL)	100	100	100	100	100	100	100	100	100	100	100	100
12100 Rucksack (M) (L)	100	100	100	100	100	100	100	100	100	100	100	100
12200 Rucksack (M) (M)	100	100	100	100	100	100	100	100	100	100	100	100
12300 Rucksack (M) (S)	100	100	100	100	100	100	100	100	100	100	100	100
12400 Rucksack (F) (XL)	100	100	100	100	100	100	100	100	100	100	100	100
CAMPING											
13000 Frame Tent (G)	100	100	100	100	100	100	100	100	100	100	100	100
13100 Frame Tent (B)	100	100	100	100	100	100	100	100	100	100	100	100
13200 Frame Tent (R)	150	150	150	150	150	150	150	150	150	150	150	150
13300 Frame Tent (Br)	150	150	150	150	150	150	150	150	150	150	150	150
13400 Frame Tent (Y)	150	150	150	150	150	150	150	150	150	150	150	150

The forecast baseline recommendations have been provided. You may change the baseline by product. Click the '?' button for descriptions of the forecast baseline options. | Current owner: lanahanr

Child 1 | Customer 1 | Cost per Unit | Current Forecast

	Customer 1			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Customer 2											
FISHING	Customer 3											
10000 Fishing Rod (Penn)	Customer 4			50	50	50	50	50	50	50	50	50
20000 Fishing Rod (Penn) - AVAILABLE IN	Customer 5			0	0	0	0	0	0	0	100	100
10100 Fishing Rod (Shimano)	Customer 6			50	50	50	50	50	50	50	50	50
10200 Fishing Rod (Daiwa)				50	50	50	50	50	50	50	50	50
10300 Fishing Rod (Zebco)	50	50	50	50	50	50	50	50	50	50	50	50
HIKING												
12000 Rucksack (M) (XL)	75	75	75	75	75	75	75	75	75	75	75	75
12100 Rucksack (M) (L)	75	75	75	75	75	75	75	75	75	75	75	75
12200 Rucksack (M) (M)	75	75	75	75	75	75	75	75	75	75	75	75
12300 Rucksack (M) (S)	75	75	75	75	75	75	75	75	75	75	75	75
12400 Rucksack (F) (XL)	75	75	75	75	75	75	75	75	75	75	75	75
CAMPING												
13000 Frame Tent (G)	50	50	50	50	50	50	50	50	50	50	50	50
13100 Frame Tent (B)	50	50	50	50	50	50	50	50	50	50	50	50
13200 Frame Tent (R)	100	100	100	100	100	100	100	100	100	100	100	100
13300 Frame Tent (Br)	100	100	100	100	100	100	100	100	100	100	100	100
13400 Frame Tent (Y)	100	100	100	100	100	100	100	100	100	100	100	100

The forecast baseline recommendations have been provided. You may change the baseline by product. Click the '?' button for descriptions of the forecast baseline options. | Current owner: lanahanr

The sales representative or sales operations planner responsible for the forecast can modify the discount percent by customer and by product. Actual months (in this example, January and February) and additional versions are provided for informational purposes only. In the following screens, the discount value for Customer 1 and for the product *10000 Fishing Rod (Penn)* is increasing from 10 percent to 15 percent in March of the current forecast. The discount information will be used for revenue calculations in the next tab.
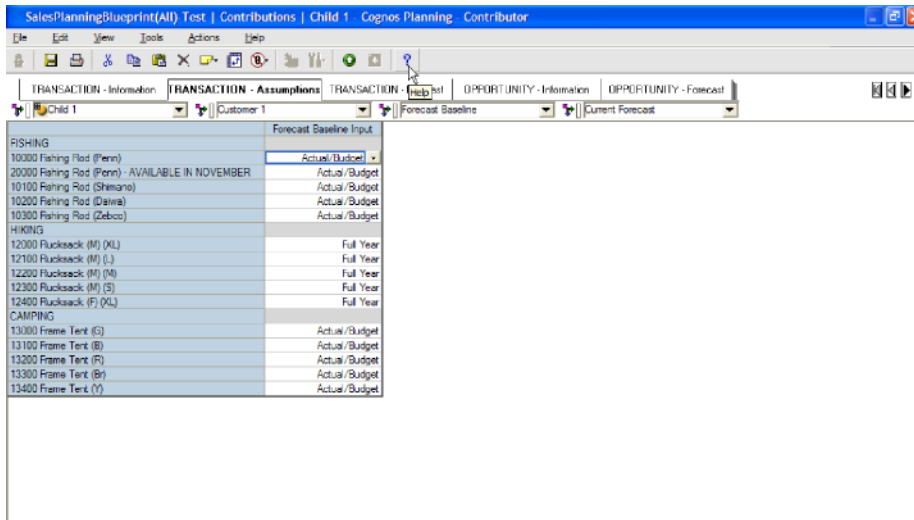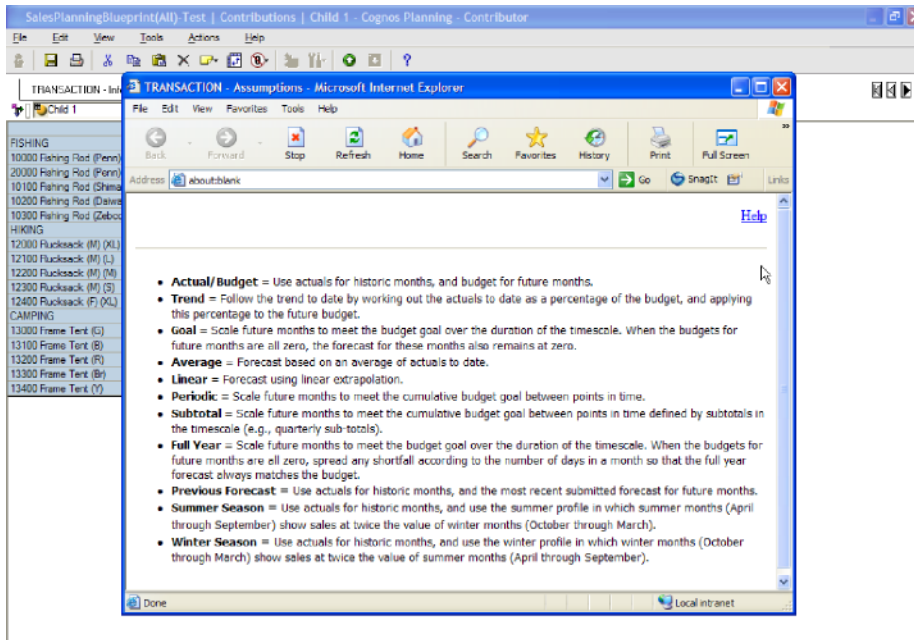
Screenshot 1

Tabs: TRANSACTION - Information | **TRANSACTION - Assumptions** | TRANSACTION - Forecast | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Dropdowns: Child 1 | Customer 1 | Discount Percent Input | Current Forecast

Dropdown list (open): Current Forecast | Previous Forecast | Current Year Actuals | Current Year Plan | Prior Year Actuals

	Jan	Feb	Mar	Apr	May	Jun					Nov	Dec
FISHING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%					0.00%	0.00%
10000 Fishing Rod (Penn)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%					10.00%	10.00%
20000 Fishing Rod (Penn) - AVAILABLE IN NOVEMBER	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%					10.00%	10.00%
10100 Fishing Rod (Shimano)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%					10.00%	10.00%
10200 Fishing Rod (Daiwa)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10300 Fishing Rod (Zebco)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
HIKING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
12000 Rucksack (M) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12100 Rucksack (M) (L)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12200 Rucksack (M) (M)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12300 Rucksack (M) (S)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12400 Rucksack (F) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
CAMPING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
13000 Frame Tent (G)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13100 Frame Tent (B)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13200 Frame Tent (R)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13300 Frame Tent (Br)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13400 Frame Tent (Y)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%

The forecast baseline recommendations have been provided. You may change the baseline by product. Click the '?' button for descriptions of the forecast baseline options. Current owner: lanahanr

Screenshot 2

Tabs: TRANSACTION - Information | **TRANSACTION - Assumptions** | TRANSACTION - Forecast | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Dropdowns: Child 1 | Customer 1 | Discount Percent Input | Current Forecast

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FISHING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
10000 Fishing Rod (Penn)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
20000 Fishing Rod (Penn) - AVAILABLE IN NOVEMBER	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10100 Fishing Rod (Shimano)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10200 Fishing Rod (Daiwa)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10300 Fishing Rod (Zebco)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
HIKING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
12000 Rucksack (M) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12100 Rucksack (M) (L)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12200 Rucksack (M) (M)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12300 Rucksack (M) (S)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12400 Rucksack (F) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
CAMPING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
13000 Frame Tent (G)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13100 Frame Tent (B)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13200 Frame Tent (R)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13300 Frame Tent (Br)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13400 Frame Tent (Y)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%

The forecast baseline recommendations have been provided. You may change the baseline by product. Click the '?' button for descriptions of the forecast baseline options. Current owner: lanahanr

Screenshot 3

Tabs: TRANSACTION - Information | **TRANSACTION - Assumptions** | TRANSACTION - Forecast | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Dropdowns: Child 1 | Customer 1 | Discount Percent Input | Current Forecast

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FISHING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
10000 Fishing Rod (Penn)	10.00%	10.00%	15.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
20000 Fishing Rod (Penn) - AVAILABLE IN NOVEMBER	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10100 Fishing Rod (Shimano)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10200 Fishing Rod (Daiwa)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
10300 Fishing Rod (Zebco)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
HIKING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
12000 Rucksack (M) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12100 Rucksack (M) (L)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12200 Rucksack (M) (M)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12300 Rucksack (M) (S)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
12400 Rucksack (F) (XL)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
CAMPING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
13000 Frame Tent (G)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13100 Frame Tent (B)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13200 Frame Tent (R)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13300 Frame Tent (Br)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
13400 Frame Tent (Y)	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%

The forecast baseline recommendations have been provided. You may change the baseline by product. Click the '?' button for descriptions of the forecast baseline options. Current owner: lanahanr

The assumption option called *Forecast Baseline* is where the forecasting methodologies by customer and by product are managed. The planner responsible for the forecast can indicate which combination of actual, plan, and forecast data to use to generate a product forecast. Recommendations are pre-loaded, and users can make the necessary modifications. Descriptions of each forecast baseline methodology are provided and can be accessed by clicking the '?' button.

The tab called **TRANSACTION – Forecast** is where the product forecast is managed. In the view of the *Current Forecast*, actuals are loaded for closed months, and the forecast baseline methodology chosen on the previous tab is used to generate a forecast for future months. The assumptions for *List Price*, *Cost per Unit*, and *Discount Percent* are linked in from the previous tab. This information drives the *Gross Margin* calculation. Sales representatives can then modify the current forecast.

Screenshot 1

Tabs: TRANSACTION - Information | TRANSACTION - Assumptions | **TRANSACTION - Forecast** | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Child 1 | Customer 1 | 10000 Fishing Rod (Penn) | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec
Contracted Units	5	5	5	15	5	5	5	15	5	5	5	15	5	5	
Incremental Units	10	10	0	20	0	0	0	0	0	0	0	0	0	0	
Units	15	15	5	35	5	5	5	15	5	5	5	15	5	5	
List Price	125	125	125	125	125	125	125	125	125	125	125	125	125	125	
Revenue	1,875	1,875	625	4,375	625	625	625	1,875	625	625	625	1,875	625	625	
Discount Percent Input	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.0
Discount Percent	10.00%	10.00%	0.00%	6.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0
Discounted Revenue	1,688	1,688	625	4,083	625	625	625	1,875	625	625	625	1,875	625	625	
Cost per Unit	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
Total Cost	750	750	250	1,750	250	250	250	750	250	250	250	750	250	250	
Gross Margin	938	938	375	2,333	375	375	375	1,125	375	375	375	1,125	375	375	
Gross Margin Percent	55.56%	55.56%	60.00%	57.14%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.0

Current owner: lanahanr

Screenshot 2

Tabs: TRANSACTION - Information | TRANSACTION - Assumptions | **TRANSACTION - Forecast** | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Child 1 | Customer 1 | 10000 Fishing Rod (Penn) | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec
Contracted Units	5	5	5	15	5	5	5	15	5	5	5	15	5	5	
Incremental Units	10	10 5>		20	0	0	0	0	0	0	0	0	0	0	
Units	15	15	5	35	5	5	5	15	5	5	5	15	5	5	
List Price	125	125	125	125	125	125	125	125	125	125	125	125	125	125	
Revenue	1,875	1,875	625	4,375	625	625	625	1,875	625	625	625	1,875	625	625	
Discount Percent Input	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.0
Discount Percent	10.00%	10.00%	0.00%	6.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0
Discounted Revenue	1,688	1,688	625	4,083	625	625	625	1,875	625	625	625	1,875	625	625	
Cost per Unit	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
Total Cost	750	750	250	1,750	250	250	250	750	250	250	250	750	250	250	
Gross Margin	938	938	375	2,333	375	375	375	1,125	375	375	375	1,125	375	375	
Gross Margin Percent	55.56%	55.56%	60.00%	57.14%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.0

Current owner: lanahanr

Screenshot 3

Tabs: TRANSACTION - Information | TRANSACTION - Assumptions | **TRANSACTION - Forecast** | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Child 1 | Customer 1 | 10000 Fishing Rod (Penn) | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec
Contracted Units	5	5	5	15	5	5	5	15	5	5	5	15	5	5	
Incremental Units	10	10	5	25	5	5	5	15	5	5	5	15	5	5	
Units	15	15	10	40	10	10	10	30	10	10	10	30	10	10	
List Price	125	125	125	125	125	125	125	125	125	125	125	125	125	125	
Revenue	1,875	1,875	1,250	5,000	1,250	1,250	1,250	3,750	1,250	1,250	1,250	3,750	1,250	1,250	1,2
Discount Percent Input	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.0
Discount Percent	10.00%	10.00%	0.00%	6.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0
Discounted Revenue	1,688	1,688	1,250	4,667	1,250	1,250	1,250	3,750	1,250	1,250	1,250	3,750	1,250	1,250	1,2
Cost per Unit	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
Total Cost	750	750	500	2,000	500	500	500	1,500	500	500	500	1,500	500	500	
Gross Margin	938	938	750	2,667	750	750	750	2,250	750	750	750	2,250	750	750	
Gross Margin Percent	55.56%	55.56%	60.00%	57.14%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.0

Current owner: lanahanr

TRANSACTION - Information | TRANSACTION - Assumptions | **TRANSACTION - Forecast** | OPPORTUNITY - Information | OPPORTUNITY - Forecast

Child 1 | Customer 1 | T0000 Fishing Rod (Penn) | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec
Contracted Units	5	5	5	15	5	5	5	15	5	5	5	15	5	5	
Incremental Units	10	10	5	25	5	5	5	15	5	5	5	15	5	5	
Units	15	15	10	40	10	10	10	30	10	10	10	30	10	10	
List Price	125	125	125	125	125	125	125	125	125	125	125	125	125	125	
Revenue	1,875	1,875	1,250	5,000	1,250	1,250	1,250	3,750	1,250	1,250	1,250	3,750	1,250	1,250	1,2
Discount Percent Input	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.0	
Discount Percent	10.00%	10.00%	0.00%	6.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0	
Discounted Revenue	1,688	1,688	1,250	4,667	1,250	1,250	1,250	3,750	1,250	1,250	1,250	3,750	1,250	1,250	1,2
Cost per Unit	If the customer account is more than 60 days past due, the discount percent will not be applied.							50	50	50	50	50	50	50	
Total Cost	750	750	500	2,000	500	500	500	1,500	500	500	500	1,500	500	500	
Gross Margin	938	938	750	2,667	750	750	750	2,250	750	750	750	2,250	750	750	
Gross Margin Percent	55.56%	55.56%	60.00%	57.14%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.00%	60.0	

Current owner: lanahanr

OPPORTUNITY METHOD

The *Opportunity* method enables a sales representative to forecast revenue by sales opportunity throughout a phased sales cycle from initial qualification, evaluation, selection, and through to contract negotiation. This sales model is typical in companies with large complex products and service offerings where sales cycles are measured in months rather than days. Telecommunications and enterprise software are good examples of industries with this type of sales model. The customer for these products and services typically manages a *Request for Proposal* evaluation and selection process. In these examples, an individual sales representative manages a limited number of sales opportunities (deals) through a defined multi-phased sales process. In the workflow below, a sales representative is managing four sales opportunities in a four-step sales process from initial contact to contract signing.

The tab called **OPPORTUNITY – Information** is used to collect information about the opportunity, and could be pre-loaded from a customer management system. The key fields used to populate the opportunity forecast are prospect name and lead product; the remaining fields could be used to collect key information about competitors or prospect experiences with other products to be shared with sales management.

The tab called **OPPORTUNITY – *Forecast*** is used to manage the progress of the deals entered on the previous tab through a defined multi-phased sales process (refer to the *Sales Step* line item). The override fields for *Start Month*, *Close Month*, *Revenue, and Sales Step* can be used to manage the deal changes and will link forward into future forecasts to minimize end user input requirements.

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T
Start Month to use for Forecast	Jan	Jan	Jan	Jan	Jan
Start Month Override, if required					
Close Month to use for Forecast	Jun	Jul	Jul	Jul	Jul
Close Month Override, if required		Jul			
Revenue to use for Forecast	$500,000	$600,000		$600,000	$600,000
Revenue Override, if required	$0	$600,000		$0	$0
Sales Step to use for Forecast	1.3 - Information Sent	2.1 - Qualified Opportunity		2.1 - Qualified Opportunity	2.1 - Qualified Opportunity
Sales Step Override, if required		2.1 - Qualified Opportunity			
Probability %	10%	35%		35%	35%
Probability Adjustment					
Probability % Committed	10%	35%		35%	35%
Lead Product	Product 1	Product 1		Product 1	Product 1
Include in Forecast?					
Commitment					
Jan	$0	$0	$0	$0	$0
Feb	$0	$0	$0	$0	$0
Mar	$0	$0	$0	$0	$0
Q1	$0	$0	$0	$0	$0
Apr	$0	$0	$0	$0	$0
May	$0	$0	$0	$0	$0
Jun	$500,000	$0	$0	$0	$0
Q2	$500,000	$0	$0	$0	$0
Jul	$0	$600,000	$600,000	$600,000	$600,000
Aug	$0	$0	$0	$0	$0
Sep	$0	$0	$0	$0	$0
Q3	$0	$600,000	$600,000	$600,000	$600,000
Oct	$0	$0	$0	$0	$0
Nov	$0	$0	$0	$0	$0
Dec	$0	$0	$0	$0	$0
Q4	$0	$0	$0	$0	$0
Full Year	$500,000	$600,000	$600,000	$600,000	$600,000

Current owner: lanshare

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T
Start Month to use for Forecast	Jan	Jan	Jan	Jan	Jan
Start Month Override, if required					
Close Month to use for Forecast	Jun	Jul	Aug	Aug	Aug
Close Month Override, if required		Jul	Aug		
Revenue to use for Forecast	$500,000	$600,000	$600,000	$600,000	$600,000
Revenue Override, if required	$0	$600,000	$0	$0	$0
Sales Step to use for Forecast	1.3 - Information Sent	2.1 - Qualified Opportunity	2.1 - Qualified Opportunity	2.1 - Qualified Opportunity	2.1 - Qualified Opportunity
Sales Step Override, if required		2.1 - Qualified Opportunity			
Probability %	10%	35%	35%	35%	35%
Probability Adjustment					
Probability % Committed	10%	35%	35%	35%	35%
Lead Product	Product 1	Product 1	Product 1	Product 1	Product 1
Include in Forecast?					
Commitment					
Jan	$0	$0	$0	$0	$0
Feb	$0	$0	$0	$0	$0
Mar	$0	$0	$0	$0	$0
Q1	$0	$0	$0	$0	$0
Apr	$0	$0	$0	$0	$0
May	$0	$0	$0	$0	$0
Jun	$500,000	$0	$0	$0	$0
Q2	$500,000	$0	$0	$0	$0
Jul	$0	$600,000	$0	$0	$0
Aug	$0	$0	$600,000	$600,000	$600,000
Sep	$0	$0	$0	$0	$0
Q3	$0	$600,000	$600,000	$600,000	$600,000
Oct	$0	$0	$0	$0	$0
Nov	$0	$0	$0	$0	$0
Dec	$0	$0	$0	$0	$0
Q4	$0	$0	$0	$0	$0
Full Year	$500,000	$600,000	$600,000	$600,000	$600,000

Current owner: lanshare

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T
Start Month to use for Forecast	**Jan**	**Jan**	**Jan**	**Jan**	**Jan**
Start Month Override, if required					
Close Month to use for Forecast	**Jun**	**Jul**	**Aug**	**Aug**	**Aug**
Close Month Override, if required		Jul	Aug		
Revenue to use for Forecast	**$500,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**
Revenue Override, if required	$0	$600,000	650<	$0	$0
Sales Step to use for Forecast	**1.3 - Information Sent**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**
Sales Step Override, if required		2.1 - Qualified Opportunity			
Probability %	10%	35%	35%	35%	35%
Probability Adjustment					
Probability % Committed	**10%**	**35%**	**35%**	**35%**	**35%**
Lead Product	Product 1	Product 1	Product 1	Product 1	Product 1
Include in Forecast?					
Commitment					
Jan	$0	$0	$0	$0	$0
Feb	$0	$0	$0	$0	$0
Mar	$0	$0	$0	$0	$0
Q1	**$0**	**$0**	**$0**	**$0**	**$0**
Apr	$0	$0	$0	$0	$0
May	$0	$0	$0	$0	$0
Jun	$500,000	$0	$0	$0	$0
Q2	**$500,000**	**$0**	**$0**	**$0**	**$0**
Jul	$0	$600,000	$0	$0	$0
Aug	$0	$0	$600,000	$600,000	$600,000
Sep	$0	$0	$0	$0	$0
Q3	**$0**	**$600,000**	**$600,000**	**$600,000**	**$600,000**
Oct	$0	$0	$0	$0	$0
Nov	$0	$0	$0	$0	$0
Dec	$0	$0	$0	$0	$0
Q4	**$0**	**$0**	**$0**	**$0**	**$0**
Full Year	**$500,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**

Current owner : lanahann

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T
Start Month to use for Forecast	**Jan**	**Jan**	**Jan**	**Jan**	**Jan**
Start Month Override, if required					
Close Month to use for Forecast	**Jun**	**Jul**	**Aug**	**Aug**	**Aug**
Close Month Override, if required		Jul	Aug		
Revenue to use for Forecast	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**
Revenue Override, if required	$0	$600,000	$650,000	$0	$0
Sales Step to use for Forecast	**1.3 - Information Sent**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**	**2.1 - Qualified Opportunity**
Sales Step Override, if required		2.1 - Qualified Opportunity			
Probability %	10%	35%	35%	35%	35%
Probability Adjustment					
Probability % Committed	**10%**	**35%**	**35%**	**35%**	**35%**
Lead Product	Product 1	Product 1	Product 1	Product 1	Product 1
Include in Forecast?					
Commitment					
Jan	$0	$0	$0	$0	$0
Feb	$0	$0	$0	$0	$0
Mar	$0	$0	$0	$0	$0
Q1	**$0**	**$0**	**$0**	**$0**	**$0**
Apr	$0	$0	$0	$0	$0
May	$0	$0	$0	$0	$0
Jun	$500,000	$0	$0	$0	$0
Q2	**$500,000**	**$0**	**$0**	**$0**	**$0**
Jul	$0	$600,000	$0	$0	$0
Aug	$0	$0	$650,000	$650,000	$650,000
Sep	$0	$0	$0	$0	$0
Q3	**$0**	**$600,000**	**$650,000**	**$650,000**	**$650,000**
Oct	$0	$0	$0	$0	$0
Nov	$0	$0	$0	$0	$0
Dec	$0	$0	$0	$0	$0
Q4	**$0**	**$0**	**$0**	**$0**	**$0**
Full Year	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**

Current owner : lanahann

As the sales process ("step") information is updated, the probability (of deal closure) information is linked into this detail screen. The user can modify the probability percentage.

Child 1 | Deal 1

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst	Jun Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T	
Start Month to use for Forecast	**Jan**	**Jan**	**Jan**	**Jan**	**Jan**	
Start Month Override, if required						
Close Month to use for Forecast	**Jun**	**Jul**	**Aug**	**Aug**	**Aug**	
Close Month Override, if required		Jul	Aug			
Revenue to use for Forecast	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6
Revenue Override, if required	$0	$600,000	$650,000	$0	$0	
Sales Step to use for Forecast	1.3 - Information Sent	2.1 - Qualified Opportunity	3.3 - Client Endorsed	3.3 - Client Endorsed	3.3 - Client Endorsed	3.3 - Client En
Sales Step Override, if required		2.1 - Qualified Opportunity	3.3 - Client Endorsed			
Probability %	10%	35%	80%	80%	80%	
Probability Adjustment			-5			
Probability % Committed	**10%**	**35%**	**80%**	**80%**	**80%**	
Lead Product	Product 1	Product 1	Product 1	Product 1	Product 1	P
Include in Forecast?						
Commitment			**Y**	**Y**	**Y**	
Jan	$0	$0	$0	$0	$0	
Feb	$0	$0	$0	$0	$0	
Mar	$0	$0	$0	$0	$0	
Q1	**$0**	**$0**	**$0**	**$0**	**$0**	
Apr	$0	$0	$0	$0	$0	
May	$0	$0	$0	$0	$0	
Jun	$500,000	$0	$0	$0	$0	
Q2	**$500,000**	**$0**	**$0**	**$0**	**$0**	
Jul	$0	$600,000	$0	$0	$0	
Aug	$0	$0	$650,000	$650,000	$650,000	$
Sep	$0	$0	$0	$0	$0	
Q3	**$0**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6
Oct	$0	$0	$0	$0	$0	
Nov	$0	$0	$0	$0	$0	
Dec	$0	$0	$0	$0	$0	
Q4	**$0**	**$0**	**$0**	**$0**	**$0**	
Full Year	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6

Current owner : lariaharri

Child 1 | Deal 1

	Jan Fcst	Feb Fcst	Mar Fcst	Apr Fcst	May Fcst	Jun Fcst
Prospect	AT&T	AT&T	AT&T	AT&T	AT&T	
Start Month to use for Forecast	**Jan**	**Jan**	**Jan**	**Jan**	**Jan**	
Start Month Override, if required						
Close Month to use for Forecast	**Jun**	**Jul**	**Aug**	**Aug**	**Aug**	
Close Month Override, if required		Jul	Aug			
Revenue to use for Forecast	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6
Revenue Override, if required	$0	$600,000	$650,000	$0	$0	
Sales Step to use for Forecast	1.3 - Information Sent	2.1 - Qualified Opportunity	3.3 - Client Endorsed	3.3 - Client Endorsed	3.3 - Client Endorsed	3.3 - Client En
Sales Step Override, if required		2.1 - Qualified Opportunity	3.3 - Client Endorsed			
Probability %	10%	35%	80%	80%	80%	
Probability Adjustment			-5			
Probability % Committed	**10%**	**35%**	**75%**	**80%**	**80%**	
Lead Product	Product 1	Product 1	Product 1	Product 1	Product 1	P
Include in Forecast?						
Commitment			**Y**	**Y**	**Y**	
Jan	$0	$0	$0	$0	$0	
Feb	$0	$0	$0	$0	$0	
Mar	$0	$0	$0	$0	$0	
Q1	**$0**	**$0**	**$0**	**$0**	**$0**	
Apr	$0	$0	$0	$0	$0	
May	$0	$0	$0	$0	$0	
Jun	$500,000	$0	$0	$0	$0	
Q2	**$500,000**	**$0**	**$0**	**$0**	**$0**	
Jul	$0	$600,000	$0	$0	$0	
Aug	$0	$0	$650,000	$650,000	$650,000	$
Sep	$0	$0	$0	$0	$0	
Q3	**$0**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6
Oct	$0	$0	$0	$0	$0	
Nov	$0	$0	$0	$0	$0	
Dec	$0	$0	$0	$0	$0	
Q4	**$0**	**$0**	**$0**	**$0**	**$0**	
Full Year	**$500,000**	**$600,000**	**$650,000**	**$650,000**	**$650,000**	$6

Current owner : lariaharri

A user can determine whether to include a deal in the committed forecast. However, once a deal surpasses 75 percent probability, it is automatically included in the committed forecast.

The deal information is linked into the tab called **OPPORTUNITY – Summary**. The user can then quickly view his or her forecast pipeline and committed forecast. Information about the forecast relative to monthly and annual targets is also provided.

Tabs: OPPORTUNITY - Information | OPPORTUNITY - Forecast | **OPPORTUNITY - Summary** | OPPORTUNITY - Assumptions | SUBSCRIPTION - Assumptions

	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Il Ye
1.1 - New Lead	0	0	0	0	0	0	0	0	0	0	
1.2 - Contact Made	0	0	0	0	0	0	0	0	0	0	
1.3 - Information Sent	0	0	0	0	0	0	0	0	0	0	
2.1 - Qualified Opportunity	0	0	0	0	0	0	0	0	0	0	
2.2 - Presentation	0	0	0	0	0	0	0	0	0	0	
2.3 - On the Short List	0	0	0	0	0	0	0	0	0	0	
3.1 - Corporate Visit	500,000	500,000	0	600,000	0	600,000	0	0	0	0	1
3.2 - Decision Maker Met	0	0	0	0	0	0	0	0	0	0	
3.3 - Client Endorsed	0	0	0	0	0	0	0	0	0	0	
3.4 - Quote Completed	0	0	0	0	0	0	0	0	0	0	
4.1 - Selected by Client	0	0	0	0	0	0	0	0	0	0	
4.2 - Negotiation with Client Procurement	0	0	0	0	0	0	0	0	0	0	
4.3 - Contract Terms Agreed	0	0	0	0	0	0	0	0	0	0	
4.4 - Pending Signature	0	0	0	0	0	0	0	0	0	0	
5 - Contract Signed	0	0	0	0	0	0	0	0	0	0	
Total Pipeline	500,000	500,000	0	600,000	0	600,000	0	0	0	0	1
Committed Forecast	0	0	0	600,000	0	600,000	0	0	0	0	
Monthly Target	83,333	250,000	83,333	83,333	83,333	250,000	83,333	83,333	83,333	250,000	1
Variance from Target	(83,333)	(250,000)	(83,333)	516,667	(83,333)	350,000	(83,333)	(83,333)	(83,333)	(250,000)	
Variance from Target %	(100.0)%	(100.0)%	(100.0)%	620.0%	(100.0)%	140.0%	(100.0)%	(100.0)%	(100.0)%	(100.0)%	
Cumulative Opportunities	0	0	0	600,000	600,000	600,000	600,000	600,000	600,000	600,000	
YTD Target	500,000	500,000	583,333	666,667	750,000	750,000	833,333	916,667	1,000,000	1,000,000	1
Variance from YTD Target	(500,000)	(500,000)	(583,333)	(66,667)	(150,000)	(150,000)	(233,333)	(316,667)	(400,000)	(400,000)	
Variance from YTD Target %	(100.0)%	(100.0)%	(100.0)%	(10.0)%	(20.0)%	(20.0)%	(28.0)%	(34.5)%	(40.0)%	(40.0)%	
Annual Target	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1
Variance from Annual Target	(1,000,000)	(1,000,000)	(1,000,000)	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)	
Variance from Annual Target %	(100.0)%	(100.0)%	(100.0)%	(40.0)%	(40.0)%	(40.0)%	(40.0)%	(40.0)%	(40.0)%	(40.0)%	

Current owner : lanahanr

The tab called **OPPORTUNITY – Assumptions** provides the probability assumption information by sales process step, and is linked to the **OPPORTUNITY – Forecast** tab. This tab could be hidden from the user, but is displayed here for informational purposes.

Tabs: OPPORTUNITY - Information | OPPORTUNITY - Forecast | OPPORTUNITY - Summary | **OPPORTUNITY - Assumptions** | SUBSCRIPTION - Assumptions

	Probability %
1.1 - New Lead	10%
1.2 - Contact Made	10%
1.3 - Information Sent	10%
2.1 - Qualified Opportunity	35%
2.2 - Presentation	40%
2.3 - On the Short List	50%
3.1 - Corporate Visit	65%
3.2 - Decision Maker Met	75%
3.3 - Client Endorsed	80%
3.4 - Quote Completed	85%
4.1 - Selected by Client	95%
4.2 - Negotiation with Client Procurement	95%
4.3 - Contract Terms Agreed	100%
4.4 - Pending Signature	100%
5 - Contract Signed	100%

Current owner : lanahanr

SUBSCRIPTION METHOD

The *Subscription* method provides a sales representative or marketing manager with the ability to forecast revenue by the rate of subscription renewal. This sales model is typical in the media industry where magazine, cable, or other services are sold to consumers on a renewal subscription basis. Many insurance and financial services products are also offered this way. In the workflow below, a marketing manager is managing revenue forecasts for media products.

The **SUBSCRIPTION – *Assumptions*** tab provides pre-loaded information about different subscription lengths, and cannot be modified by the end user. Each subscription length starts with the same base price, but has a different discount percent with the longer subscriptions receiving larger discounts. Additionally, an item called *Periods to Lag* is provided for each subscription, and is used in the forecast to determine when subscriptions will be eligible for renewal.

SUBSCRIPTION - Assumptions | SUBSCRIPTION - Forecast | USAGE - Assump | USAGE - Forecast | SERVICES - Assumptions | SERVICES - Calc

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 1
Base Price	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
Discount %	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Periods to Lag	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	

Current owner: lenahanr

The **SUBSCRIPTION – Forecast** tab allows the user to generate a revenue forecast by subscription length (in effect each length is a product offering). The subscriptions eligible for renewal are populated from a previous week's entries – for example, the 13-week subscriptions eligible for renewal in Week 14 are fed from the *Total Subscriptions* line from Week 1.

SUBSCRIPTION - Assumptions | SUBSCRIPTION - Forecast | USAGE - Assump | USAGE - Forecast | SERVICES - Assumptions | SERVICES - Calc

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 1
Base Price	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
Discount %	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Periods to Lag	26	26	26	26	26	26	26	26	26	26	26	26	26	26	26	

Current owner: lenahanr

The user can create subscription forecasts by modifying the percentage of subscriptions that will renew (*Renewal %*), the percentage or the number of subscriptions that will renew to a different subscription length (*Renewal Subscriptions*), and how many new subscriptions will be added (*New Subscriptions*). The *Total Subscriptions* are then recalculated and fed forward to the appropriate period. The subscription price and discount information are fed from the previous tab to calculate the revenue forecast values.

SUBSCRIPTION - Assumptions | SUBSCRIPTION - Forecast | USAGE - Assump | USAGE - Forecast | SERVICES - Assumptions | SERVICES - Calc

Child 1 · 13 Week · Current Forecast · 2005

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 1
Eligible for Renewal	754	806	854	1,084	1,005	859	472	740	722	740	643	652	832	850	
Renewal %	80%	80%	80%	80%	80%	80%	80%	80%	75%	80%	80%	80%	80%	80%	
Renewal Subscriptions	611	644	683	867	804	688	378	592	542	592	514	522	666	680	
Churn % to 26 Week	5%	5%	5%	5%	5%	5%	5%	5%	10%	5%	5%	5%	5%	5%	
Churn to 26 Week	38	40	43	54	50	43	24	37	72	37	32	33	42	43	
Churn % to 52 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 52 Week	38	40	43	54	50	43	24	37	36	37	32	33	42	43	
Churn % to 104 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 104 Week	38	40	43	54	50	43	24	37	36	37	32	33	42	43	
Total Churn Out	115	121	128	163	151	129	71	111	144	111	96	98	125	128	
Churn from 26 Week	20	19	25	24	33	33	33	37	22	45	41	43	44	37	
Churn from 52 Week	38	39	22	32	32	33	5	34	30	13	38	50	16	28	
Churn from 104 Week	24	15	9	16	11	13	5	36	42	32	32	8	44	45	
Total Churn In	81	74	56	72	75	79	43	107	94	94	112	100	104	111	
New Subscriptions	272	362	129	36	121	48	426	16	400	243	2	97	349	209	
Total Subscriptions	850		740	813	849	686	776	604	891	819	531	621	994	872	
Base Price	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
Discount %	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	
Discounted Price	70	70	70	70	70	70	70	70	70	70	70	70	70	70	
Revenue	59,506	67,176	51,817	56,886	59,442	47,986	54,326	42,299	62,389	57,304	37,202	43,484	69,613	61,052	56

Current owner : lanaharr

In addition, subscriptions that are renewed into different subscription lengths are dynamically linked into the appropriate forecast views.

Child 1 · 13 Week · Current Forecast · 2005

	Week 1	13 Week (26 Week / 52 Week / 104 Week / Total Subscription)			Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15
Eligible for Renewal	764				1,005	859	472	740	722	740	643	652	832	850	
Renewal %	80%				80%	80%	80%	80%	70%	80%	80%	80%	80%	80%	
Renewal Subscriptions	611				804	688	378	592	506	592	514	522	666	680	
Churn % to 26 Week	5%				5%	5%	5%	5%	15%	5%	5%	5%	5%	5%	
Churn to 26 Week	38	40	43	54	50	43	24	37	108	37	32	33	42	43	
Churn % to 52 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 52 Week	38	40	43	54	50	43	24	37	36	37	32	33	42	43	
Churn % to 104 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 104 Week	38	40	43	54	50	43	24	37	36	37	32	33	42	43	
Total Churn Out	115	121	128	163	151	129	71	111	181	111	96	98	125	128	
Churn from 26 Week	20	19	25	24	33	33	33	37	22	45	41	43	44	37	
Churn from 52 Week	38	39	22	32	32	33	5	34	30	18	38	50	19	28	
Churn from 104 Week	24	15	9	16	11	13	5	36	42	32	32	8	44	45	
Total Churn In	81	74	56	72	75	79	43	107	94	94	112	100	104	111	
New Subscriptions	272	362	129	36	121	48	426	16	230	243	2	97	345	209	
Total Subscriptions	850	560	740	813	849	686	776	604	619	819	531	621	994	872	
Base Price	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
Discount %	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	
Discounted Price	70	70	70	70	70	70	70	70	70	70	70	70	70	70	
Revenue	59,506	67,176	51,817	56,886	59,442	47,986	54,326	42,299	43,332	57,304	37,202	43,484	69,613	61,052	56

Current owner: lanahanr

Child 1 · 26 Week · Current Forecast · 2005

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15
Eligible for Renewal	397	384	506	479	653	661	667	740	446	897	828	853	883	743	
Renewal %	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	
Renewal Subscriptions	298	288	380	359	490	496	500	555	335	673	621	639	662	557	
Churn % to 13 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 13 Week	20	19	25	24	33	33	33	37	22	45	41	43	44	37	
Churn % to 52 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 52 Week	20	19	25	24	33	33	33	37	22	45	41	43	44	37	
Churn % to 104 Week	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	
Churn to 104 Week	20	19	25	24	33	33	33	37	22	45	41	43	44	37	
Total Churn Out	60	58	76	72	98	99	100	111	67	135	124	128	132	111	
Churn from 13 Week	38	40	43	54	50	43	24	37	108		32	33	42	43	
Churn from 52 Week	38	39	22	32	32	33	5	34	30	18	38	50	19	28	
Churn from 104 Week	24	15	9	16	11	13	5	36	42	32	32	8	44	45	
Total Churn In	100	95	73	102	93	89	33	107	180	87	103	90	102	116	
New Subscriptions	65	55	299	358	35	55	10	213	370	351	242	162	21	232	
Total Subscriptions	403	380	676	748	519	540	443	764	818	976	841	764	653	794	
Base Price	100	100	100	100	100	100	100	100	100	100	100	100	100	100	
Discount %	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	40%	
Discounted Price	60	60	60	60	60	60	60	60	60	60	60	60	60	60	
Revenue	24,179	22,825	40,569	44,860	31,169	32,413	26,599	45,834	49,069	58,553	50,471	45,837	39,166	47,616	54

Current owner: lanahanr

USAGE METHOD

The *Usage* method enables a sales representative or marketing manager to forecast revenue by product usage or service offering. This sales model is typical in the cellular phone industry where service offerings are purchased by the consumer based on the minutes used. In the workflow below, a marketing manager forecasts revenue for cellular phone service offerings (four plans) across three market segments (individual, family, and business).

The tab called *USAGE – Assumptions* provides assumption information about various cellular phone plans within the usage forecast. This information is pre-loaded and is not available for modification by the user. These assumptions will be linked into the forecast tab for revenue calculations.

The *USAGE – Forecast* tab generates a revenue forecast based on the number of plans and minutes used by market segment.

Child 1 | Individual | Plan 1 | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	De
Month 1 Start	40	0	0	40				0	0	0	0	0	0	0	0
Starting Plans	40	36	1	77				237	131	150	188	469	213	192	
Plans Added	22	32	40	94				189	45	55	57	157	46	14	
Plans Dropped	26	67	5	98				94	26	17	32	75	67	27	
Total Plans	36	1	36	73	76	125	131	332	150	188	213	551	192	179	
Plan Price	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	
Plan Revenue	720	20	720	1,459	1,519	2,499	2,619	6,637	2,998	3,758	4,258	11,014	3,838	3,578	
Standard Minutes	60	60	60	180	60	60	60	180	60	60	60	180	60	60	
Standard Minutes Available	2,160	60	2,160	4,380	4,560	7,500	7,860	19,920	9,000	11,280	12,780	33,060	11,520	10,740	
Standard Minutes Multiplier	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	
Standard Minutes Overage	648	18	648	1,314	1,368	2,250	2,358	5,976	2,700	3,384	3,834	9,918	3,456	3,222	
Weekend Minutes	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	
Weekend Minutes Available	18,000	500	18,000	36,500	38,000	62,500	65,500	166,000	75,000	94,000	106,500	275,500	96,000	89,500	
Weekend Minutes Multiplier	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	
Weekend Minutes Overage	900	25	900	1,825	1,900	3,125	3,275	8,300	3,750	4,700	5,325	13,775	4,800	4,475	
Weeknight Minutes	250	250	250	750	250	250	250	750	250	250	250	750	250	250	
Weeknight Minutes Available	9,000	250	9,000	18,250	19,000	31,250	32,750	83,000	37,500	47,000	53,250	137,750	48,000	44,750	
Weeknight Minutes Multiplier	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	
Weeknight Minutes Overage	900	25	900	1,825	1,900	3,125	3,275	8,300	3,750	4,700	5,325	13,775	4,800	4,475	
Total Overage	2,448	68	2,448	4,964	5,168	8,500	8,908	22,576	10,200	12,784	14,484	37,468	13,056	12,172	
Overage Rate	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	
Overage Revenue	1,102	31	1,102	2,234	2,326	3,825	4,009	10,159	4,590	5,753	6,518	16,861	5,875	5,477	
Adjustment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Revenue	1,821	51	1,821	3,693	3,845	6,324	6,627	16,796	7,589	9,511	10,776	27,875	9,713	9,056	

Current owner: lanahanr

The number of plans by market segment are forecast by modifying the fields called *Plans Added* and *Plans Dropped* on a monthly basis. *Total Plans* are then calculated and become the starting point for the next forecast month.

USAGE - Assumptions | USAGE - Forecast | SERVICES - Assumptions | SERVICES - Forecast | SERVICES - Utilization Target | SERVICES - Summary | OTHER - Forecast

Child 1 | Individual | Plan 1 | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	De
Month 1 Start	40	0	0	40	0	0	0	0	0	0	0	0	0	0	
Starting Plans	40	36	1	77	36	76	125	237	131	150	188	469	213	192	
Plans Added	22	32	50	94	50	64	75	189	45	55	57	157	46	14	
Plans Dropped	26	67		98	10	15	69	94	26	17	32	75	67	27	
Total Plans	36	1	36	73	76	125	131	332	150	188	213	551	192	179	
Plan Price	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	
Plan Revenue	720	20	720	1,459	1,519	2,499	2,619	6,637	2,998	3,758	4,258	11,014	3,838	3,578	
Standard Minutes	60	60	60	180	60	60	60	180	60	60	60	180	60	60	
Standard Minutes Available	2,160	60	2,160	4,380	4,560	7,500	7,860	19,920	9,000	11,280	12,780	33,060	11,520	10,740	
Standard Minutes Multiplier	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	
Standard Minutes Overage	648	18	648	1,314	1,368	2,250	2,358	5,976	2,700	3,384	3,834	9,918	3,456	3,222	
Weekend Minutes	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	
Weekend Minutes Available	18,000	500	18,000	36,500	38,000	62,500	65,500	166,000	75,000	94,000	106,500	275,500	96,000	89,500	
Weekend Minutes Multiplier	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	
Weekend Minutes Overage	900	25	900	1,825	1,900	3,125	3,275	8,300	3,750	4,700	5,325	13,775	4,800	4,475	
Weeknight Minutes	250	250	250	750	250	250	250	750	250	250	250	750	250	250	
Weeknight Minutes Available	9,000	250	9,000	18,250	19,000	31,250	32,750	83,000	37,500	47,000	53,250	137,750	48,000	44,750	
Weeknight Minutes Multiplier	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	
Weeknight Minutes Overage	900	25	900	1,825	1,900	3,125	3,275	8,300	3,750	4,700	5,325	13,775	4,800	4,475	
Total Overage	2,448	68	2,448	4,964	5,168	8,500	8,908	22,576	10,200	12,784	14,484	37,468	13,056	12,172	
Overage Rate	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	
Overage Revenue	1,102	31	1,102	2,234	2,326	3,825	4,009	10,159	4,590	5,753	6,518	16,861	5,875	5,477	
Adjustment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Revenue	1,821	51	1,821	3,693	3,845	6,324	6,627	16,796	7,589	9,511	10,776	27,875	9,713	9,056	

Current owner: lanahanr

Plan Revenue is calculated by multiplying the number of plans by the monthly plan price, linked in from the previous tab. The minutes available for each plan are linked from the previous tab and multiplied by the number of plans to generate a minutes available value (*Standard Minutes Available*). Each type of minute calculation has a multiplier—linked in from the previous tab—to calculate the amount of overage (*Standard Minutes Overage*). For example, in the month of March there are 41 *Total Plans* for the Individual market segment in Plan 1. Each of those plans is eligible for 60 *Standard Minutes*, making the total *Standard Minutes* available equal to 2,460.

The multiplier of 1.30—linked in from the previous tab—is then multiplied by the total *Standard Minutes* available. In this example, it is assumed that the *Individual* market segment has a 30 percent overage on their standard minutes. Therefore, the *Standard Minutes* overage is 738. Similarly, this calculation is performed on *Weekend* and *Weeknight* minutes to generate a *Total Overage* value measured in minutes, which is multiplied by *Overage Rate* to generate *Overage Revenue*. Finally, an adjustment line is available to make manual adjustments to the *Total Revenue* line.

USAGE - Assumptions | **USAGE - Forecast** | SERVICES - Assumptions | SERVICES - Forecast | SERVICES - Utilization Target | SERVICES - Summary | OTHER - Forecast

Child 1 | Individual | Plan 1 | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov
Month 1 Start	40	0	0	40	0	0	0	0	0	0	0	0	0	0
Starting Plans	40	36	1	77	41	81	130	252	136	155	193	484	218	197
Plans Added	22	32	50	104	50	64	75	189	45	55	57	157	46	14
Plans Dropped	26	67	10	103	10	15	69	94	26	17	32	75	67	27
Total Plans	36	1	41	78	81	130	136	347	155	193	218	566	197	184
Plan Price	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99
Plan Revenue	720	20	820	1,559	1,619	2,599	2,719	6,937	3,098	3,858	4,358	11,314	3,938	3,678
Standard Minutes	60	60	60	180	60	60	60	180	60	60	60	180	60	60
Standard Minutes Available	2,160	60	2,460	4,680	4,860	7,800	8,160	20,820	9,300	11,580	13,080	33,960	11,820	11,040
Standard Minutes Multiplier	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Standard Minutes Overage	648	18	738	1,404	1,458	2,340	2,448	6,246	2,790	3,474	3,924	10,188	3,546	3,312
Weekend Minutes	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500
Weekend Minutes Available	18,000	500	20,500	39,000	40,500	65,000	68,000	173,500	77,500	96,500	109,000	283,000	98,500	92,000
Weekend Minutes Multiplier	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05
Weekend Minutes Overage	900	25	1,025	1,950	2,025	3,250	3,400	8,675	3,875	4,825	5,450	14,150	4,925	4,600
Weeknight Minutes	250	250	250	750	250	250	250	750	250	250	250	750	250	250
Weeknight Minutes Available	9,000	250	10,250	19,500	20,250	32,500	34,000	86,750	38,750	48,250	54,500	141,500	49,250	46,000
Weeknight Minutes Multiplier	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Weeknight Minutes Overage	900	25	1,025	1,950	2,025	3,250	3,400	8,675	3,875	4,825	5,450	14,150	4,925	4,600
Total Overage	2,448	68	2,788	5,304	5,508	8,840	9,248	23,596	10,540	13,124	14,824	38,488	13,396	12,512
Overage Rate	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45
Overage Revenue	1,102	31	1,255	2,387	2,479	3,978	4,162	10,618	4,743	5,906	6,671	17,320	6,028	5,630
Adjustment	0	0	100	0	0	0	0	0	0	0	0	0	0	0
Total Revenue	1,821	51	2,074	3,946	4,098	6,577	6,880	17,555	7,841	9,764	11,029	28,634	9,966	9,309

Current owner: lanahanr

USAGE - Assumptions | **USAGE - Forecast** | SERVICES - Assumptions | SERVICES - Forecast | SERVICES - Utilization Target | SERVICES - Summary | OTHER - Forecast

Child 1 | Individual | Plan 1 | Current Forecast

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov
Month 1 Start	40	0	0	40	0	0	0	0	0	0	0	0	0	0
Starting Plans	40	36	1	77	41	81	130	252	136	155	193	484	218	197
Plans Added	22	32	50	104	50	64	75	189	45	55	57	157	46	14
Plans Dropped	26	67	10	103	10	15	69	94	26	17	32	75	67	27
Total Plans	36	1	41	78	81	130	136	347	155	193	218	566	197	184
Plan Price	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99	19.99	59.97	19.99	19.99
Plan Revenue	720	20	820	1,559	1,619	2,599	2,719	6,937	3,098	3,858	4,358	11,314	3,938	3,678
Standard Minutes	60	60	60	180	60	60	60	180	60	60	60	180	60	60
Standard Minutes Available	2,160	60	2,460	4,680	4,860	7,800	8,160	20,820	9,300	11,580	13,080	33,960	11,820	11,040
Standard Minutes Multiplier	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Standard Minutes Overage	648	18	738	1,404	1,458	2,340	2,448	6,246	2,790	3,474	3,924	10,188	3,546	3,312
Weekend Minutes	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500
Weekend Minutes Available	18,000	500	20,500	39,000	40,500	65,000	68,000	173,500	77,500	96,500	109,000	283,000	98,500	92,000
Weekend Minutes Multiplier	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05
Weekend Minutes Overage	900	25	1,025	1,950	2,025	3,250	3,400	8,675	3,875	4,825	5,450	14,150	4,925	4,600
Weeknight Minutes	250	250	250	750	250	250	250	750	250	250	250	750	250	250
Weeknight Minutes Available	9,000	250	10,250	19,500	20,250	32,500	34,000	86,750	38,750	48,250	54,500	141,500	49,250	46,000
Weeknight Minutes Multiplier	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Weeknight Minutes Overage	900	25	1,025	1,950	2,025	3,250	3,400	8,675	3,875	4,825	5,450	14,150	4,925	4,600
Total Overage	2,448	68	2,788	5,304	5,508	8,840	9,248	23,596	10,540	13,124	14,824	38,488	13,396	12,512
Overage Rate	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45	0.45	1.35	0.45	0.45
Overage Revenue	1,102	31	1,255	2,387	2,479	3,978	4,162	10,618	4,743	5,906	6,671	17,320	6,028	5,630
Adjustment	0	0	100	100	0	0	0	0	0	0	0	0	0	0
Total Revenue	1,821	51	2,174	4,046	4,098	6,577	6,880	17,555	7,841	9,764	11,029	28,634	9,966	9,309

Current owner: lanahanr

SERVICES METHOD

The *Services* method enables a professional services consultant to forecast revenue in relation to specific customers, daily work rates, and key project characteristics such as project start and completion dates. This sales model is typical in service industries that invoice customers for work based on staff utilization. For instance, the IT professional services and management consulting industries operate in this manner. In the workflow below, a project manager forecasts revenue for professional services rendered for specific customers.

The *SERVICES – Assumptions* tab is used to provide read-only rate and discount information by services role for each customer. This information will be linked into the services forecast.

The **SERVICES – Forecast** tab is used to forecast the customer activity, utilization, and revenue generation for each consultant. The user inputs information regarding customer, consulting role, and dates to generate the forecast. Additionally, the user may adjust the number of days worked for those consultants working more days than the utilization target.

The **SERVICES – Utilization Target** tab is another assumptions tab providing utilization target information for each consultant. There are built-in offsets for mandatory company meetings and vacation time that will lower the target for that month. This target information is linked into the summary tab and can be used for bonus calculations and performance reviews.

USAGE - Forecast | SERVICES - Assumptions | SERVICES - Forecast | **SERVICES - Utilization Target** | SERVICES - Summary | OTHER - Forecast | Revenue Summary

Child 1   Consultant 1

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Full Year
Utilization Target	21	19	21	61	21	21	21	63	20	21	21	62	21	20	20	61	247
Mandatory Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vacation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Utilization Target	21	19	21	61	21	21	21	63	20	21	21	62	21	20	20	61	247

Current owner: lanahanr

USAGE - Forecast | SERVICES - Assumptions | SERVICES - Forecast | **SERVICES - Utilization Target** | SERVICES - Summary | OTHER - Forecast | Revenue Summary

Child 1   Consultant 2

	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Full Year
Utilization Target	21	19	21	61	21	21	21	63	20	21	21	62	21	20	20	61	247
Mandatory Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vacation	0	0	4	4	0	0	0	0	0	0	0	0	0	0	0	0	4
Net Utilization Target	21	19	17	57	21	21	21	63	20	21	21	62	21	20	20	61	243

Current owner: lanahanr

The *SERVICES – Summary* tab provides utilization and revenue information for each consultant.

OTHER METHOD

The **OTHER – Forecast** tab is used to capture revenue that does not fit into the other revenue modeling methods. It allows for simple manual entry and a column for a text description.

REVENUE SUMMARY

Finally, the *Revenue Summary* tab provides output for all of the revenue forecasting methods. This information is provided by method and by month for each of the forecast versions.

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The Cognos Innovation Center was established in North America and Europe to advance the understanding of proven planning and performance management techniques, technologies, and practices. The Innovation Center is dedicated to transforming routine performance management practices into "next practices" that help cut costs, streamline processes, boost productivity, enable rapid response to opportunity, and increase management visibility.

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