



Highlights

- Accelerate your first IBM Cognos Disclosure Management implementation with confidence.
 - Install and configure the IBM Cognos Disclosure Management Quick Start environment.
 - Develop your first Cognos Disclosure Management report for internal or external reporting requirements.
 - Enhance your reporting workflow and processes with assistance from IBM Business Analytics subject matter experts
 - Use the IBM Business Analytics Solutions Implementation Method (BASIM) for Cognos Disclosure Management.
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IBM Cognos Disclosure Management Quick Start Service

Considerations

IBM® Cognos® Disclosure Management automates critical enterprise disclosure documents with reporting for management, operations, board books, strategic planning, and forecasting. In addition, you can automate annual reports, quarterly reports and other external and regulatory reports.

Before beginning your first Cognos Disclosure Management implementation, consider these questions:

- What are the best implementation methods for automating production of your internal, management and external reports?
- How can your organization use Cognos Disclosure Management workflow features and version control to improve the coordination of document preparation for multiple authors?
- How can your company address security of your most sensitive report data?
- How can you streamline auditing and error detection of the documents more effectively?
- How can your company become more self-sufficient when implementing future requirements?
- How can your organization maximize its return on investment by streamlining the business process and information flow?



Overview

The IBM Cognos Disclosure Management Quick Start Service is designed to accelerate the implementation and effective use of Cognos Disclosure Management. Using the IBM Business Analytics Solutions Implementation Method (BASIM) for Cognos Disclosure Management, IBM experts collaborate with your team to install and develop documents and workflow. Your organization can implement valuable practices to help you realize maximum software benefits and become rapidly self-sufficient.

Benefits include:

- Mitigate risks during development and deployment
- Streamline the reporting processes, approvals and work flow
- Maximize the return on your software investment
- Confidence that you have a secure, quality implementation
- Shorten the learning curve for the users and internal development teams

Activities and Deliverables

The IBM Cognos Disclosure Management Quick Start Service guides you through definition and creation of Cognos Disclosure Management Report documents and associated workflow with the following activities and deliverables.

Scoping and kickoff

To establish the project scope, the IBM team meets with key stakeholders to determine which internal, management, and external reports can bring maximum benefit and value to your organization with Cognos Disclosure Management.

The IBM team attends a formal kick-off meeting with your sponsors, management, and IT staff to review business use cases, additional requirements, and scope. The proposed project plan, roles and responsibilities, key assumptions, constraints, and the expected deliverables are also reviewed. These meetings define delivery expectations and enable scheduling and staffing for remaining tasks and activities.

Installation work stream

Next, IBM experts install and configure your Cognos Disclosure Management environment. This includes pre-installation conformance checks, a readiness assessment, and post-installation environment and function tests. After installation, the IBM team shares insights and transfers installation information by providing your team with a comprehensive Cognos Disclosure Management *Installation Document*.

Application work stream

During this phase, IBM Cognos Disclosure Management experts review your selected reports, data sources, and business requirements. Then the team builds one or more Cognos Disclosure Management Report documents, up to a combined 100 pages, based on prior period reports.

IBM Business Analytics experts continue to transfer knowledge as they guide your team through the design and configuration of the user workflow. In addition, your team learns how to schedule, monitor, and control report production processes. This phase concludes with the successful completion of user acceptance testing (UAT) of the Cognos Disclosure Management Report documents.

Project completion

At project completion, IBM Business Analytics team members conduct a thorough technical review with your team. An *Education Recommendations Document* provides an analysis of your team's skill-gaps and suggestions for future education. The project closes with a detailed *Closure Document* highlighting the implemented features, a review of project activities and a personalized go-forward plan with organization-specific recommendations.

Engage Today

The IBM Cognos Disclosure Management Quick Start Service is designed for customers who are looking to initiate, accelerate, and gain the advantages available through collaboration with IBM experts during a new Cognos Disclosure Management implementation. IBM provides flexible billing options. Purchase IBM Cognos Disclosure Management Quick Start Services for either a fixed-fee or based on time-and-materials costs. Services are available both onsite or remotely. For fixed-fee services, some limitations apply.

For more information, contact your IBM Business Analytics Software Services representative. Find descriptions of all IBM Business Analytics Software Services at ibm.com/software/analytics/cognos/services.

About IBM Business Analytics Software Services

The IBM Business Analytics Software Services organization provides education and expert services exclusively focused on the Business Analytics product portfolio. The team's depth of experience helps customers maximize their business analytics software investment, mitigate risks, raise the quality of implementations, and build valuable skills. IBM Business Analytics Software Services have provided training, guidance, advice, reviews, assessments, and assistance to thousands of clients worldwide. IBM experts are ready to help you optimize your business analytics implementations to take full advantage of IBM Business Analytics product capabilities.

About IBM Business Analytics

IBM Business Analytics software delivers data-driven insights that help organizations work smarter and outperform their peers. This comprehensive portfolio includes solutions for business intelligence, predictive analytics and decision management, performance management, and risk management.

Business Analytics solutions enable companies to identify and visualize trends and patterns in areas, such as customer analytics, that can have a profound effect on business performance. They can compare scenarios, anticipate potential threats and opportunities, better plan, budget and forecast resources, balance risks against expected returns and work to meet regulatory requirements. By making analytics widely available, organizations can align tactical and strategic decision-making to achieve business goals. For further information please visit ibm.com/business-analytics

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